

**Circle P Sanctuary, Inc.**

Email: [info@circlepsanctuary.org](mailto:info@circlepsanctuary.org)

Website: [www.circlepsanctuary.org](http://www.circlepsanctuary.org)

1909 County Road 24

Marengo, OH 43334

419.864.3872

### **CIRCLE P SANCTUARY, INC. ADOPTION APPLICATION**

The Circle P Sanctuary, Inc. (CPS) takes the responsibility of placing horses into new homes very seriously. It is not a process we will rush through as we believe this is to be a lifelong decision for the animal involved. The CPS will work closely with prospective adopters to ensure that both the adopter and the horse/animal being adopted is well suited to each other. It is important to know that the CPS does not allow horses being adopted to be bred, resold or given away.

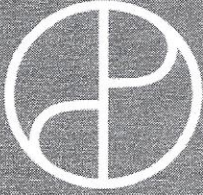
The housing facility must be approved through the CPS. The horse must not be relocated without the knowledge and approval of the CPS. This is not intended to be a difficult procedure, but a thorough one that is essential to the well being of the horse.

If for any reason the horse can no longer remain with the adopter, the CPS requires the horse be returned to the CPS. If there is a potential new adopter interested (recommended by the original adopter), the CPS will strive to make that arrangement possible through following our adoption process. The CPS may waive any new adoption fee when the new adopters are approved.

Finally, because horses are herd animals and require companionship, the CPS requires adopted horses live with at least one other horse.

### **OVERVIEW OF THE CIRCLE P SANCTUARY, INC. ADOPTION PROCESS**

1. Return to the Circle P Sanctuary, Inc. (CPS) completed and signed adoption application, including this cover letter and photos. Applicant must be at least 25 years old who will be entering a legally binding contract upon completion of the adoption process. A \$10.00 processing fee is due with the completed application.
2. The CPS will review the application and determine if the Sanctuary has a potential horse that fits the adopters needs. If the CPS has a potential match, or adopter would like to see a specific horse available, the adopter must schedule an appointment with one of our trainers to work with the horse. The intention of this appointment is to ensure the safety of both the potential adopter and the horse.
3. If the potential adopter is interested in the horse they worked with, and the CPS agrees that they are capable of working safely together, additional appointments will be scheduled. The CPS requires no less than 3 working sessions between the prospective adopter and horse being adopted. The CPS may require additional sessions, prior to moving forward with the adoption process. The CPS will contact the references listed on the application at this time.
4. Once the working sessions are completed, and a suitable match has been made, the CPS will arrange to visit the potential new home. It is important to the CPS that the property where the horse will live is staffed with a person that has a good understanding in the general care, management and feeding of the specific horse/animal being adopted. Fencing, buildings and pastures must be safe, clean and free of debris. We prefer horses have full access to a field with a run-in shed, however an enclosed area must be available in case of illness or injury.
5. Upon completion of the housing inspection and reference check, the CPS will evaluate all information provided and make a decision. The CPS may approve or disapprove adoptions. The CPS will address any concerns that may be easily corrected. However, the CPS reserves the right to deny adoption for any reason, in its sole discretion, and is not obligated to state any reason.



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**AFTER APPROVAL OF ADOPTION**

1. An Adoption Contract will be completed with terms and conditions as determined by the CPS.
2. A donation of \$500.00 will be made to the CPS. This donation will be utilized by the CPS to rescue, rehabilitate and care for unwanted horses/animals. This is a non-refundable donation. The Circle P Sanctuary, Inc. is a Non-Profit Organization that has been determined to be exempt from Federal income tax under section 501© (3) of the Internal Revenue Code. Contributions made to the Circle P Sanctuary, Inc. may be tax deductible under section 170 of the Code. Please consult your tax advisor for further information.
3. The CPS reserves the right to transport the adopted horse/animal to it's new facility for a nominal fee of \$.50/mile roundtrip.
4. The CPS reserves the right to make either scheduled or unscheduled visits to follow-up on the adopted horse and its facility at any time. The adopter is required to respond to all mandatory update communications.

Thank You for giving the Circle P Sanctuary, Inc. the opportunity to place a kind, deserving animal in your care. You are making a very important impact in the lives of future horses in need by contributing to the Sanctuary and it's work.

Sincerely,

Lynne Petitti  
 President  
 Circle P Sanctuary, Inc.  
[circleprescue@yahoo.com](mailto:circleprescue@yahoo.com)

Please sign and date that you have read and agree to the adoption process outlined above.

Date \_\_\_\_\_

Signature of Potential Adopter \_\_\_\_\_

Printed Name of Potential Adopter \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail \_\_\_\_\_



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**CIRCLE P SANCTUARY, INC. ADOPTION APPLICATION**

*To save time in processing, Please fill out completely and accurately.*

*PLEASE PRINT CLEARLY*

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Numbers: Home (    ) \_\_\_\_\_ Cell (    ) \_\_\_\_\_

Do you?(circle one)    Own                  Rent                  Live with Parents/Others

Landlord's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

If less than 3 years, Previous Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Employer: \_\_\_\_\_

Annual Income Self: \_\_\_\_\_ Household: \_\_\_\_\_

Will the horse be kept on your property? (Circle one)    Yes    No    How many other horses/ animals? \_\_\_\_\_

Describe the area, fencing and shelter to be used for adopted horse (please include an up to date photo of each area):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

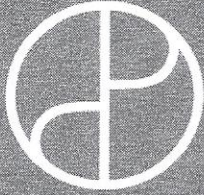
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If boarding, please provide the following information:

Trainer/Manager of Facility: \_\_\_\_\_ Facility Address: \_\_\_\_\_

Facility Phone: \_\_\_\_\_ Hours of Operation: \_\_\_\_\_ Board Fee: \_\_\_\_\_

Do you currently own a horse? (Circle one) Yes No How many? \_\_\_\_\_

If yes, please describe: \_\_\_\_\_

If no, have you previously owned a horse? (Circle one) Yes No How many? \_\_\_\_\_

Describe briefly what happened to them: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What type of horse are you looking for?

Breed preference: \_\_\_\_\_ Age: \_\_\_\_\_ Height: \_\_\_\_\_

Range of training for horse: \_\_\_\_\_

Height of Rider: \_\_\_\_\_ Weight of Rider: \_\_\_\_\_

Briefly describe your experience in the following areas:

Riding: \_\_\_\_\_

\_\_\_\_\_

Handling: \_\_\_\_\_

\_\_\_\_\_

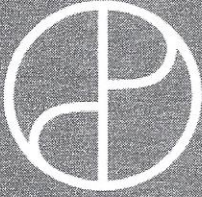
Training: \_\_\_\_\_

\_\_\_\_\_

Working with young or unbroken horses: \_\_\_\_\_

\_\_\_\_\_

Who will ride the adopted horse? \_\_\_\_\_



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Who will be responsible for the following tasks?

Daily feeding/watering:

Cleaning facility:

Manure management:

Training:

General care of the horse:

What is their level of expertise?

How much money will you budget for the following expenses per year?

Feed:

Medical care:

De-worming:

Farrier:

How often do you feel the following procedures should be done?

De-Worming:

Hooves trimmed:

Teeth Floated:

What vaccinations should a horse receive and when?

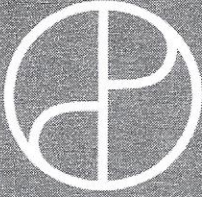
Why do you want to adopt a horse?

How do you plan on introducing the adopted horse to your existing facility/herd?

If your adopted horse becomes injured or ill and cannot be ridden for the rest of it's life, what will be your plan of action?

If you move, what will you plan to do with your horse(s)?

If you are unable to care for your horse(s) or go on vacation, who will care for them?



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If you own an animal now, who is your? (please note, we will contact your veterinarian at some point during the adoption)

Veterinarian: \_\_\_\_\_ Phone: \_\_\_\_\_

Farrier: \_\_\_\_\_ Phone: \_\_\_\_\_

If you do not currently own animals or specifically own horses, who will be your?

Veterinarian: \_\_\_\_\_ Phone: \_\_\_\_\_

Farrier: \_\_\_\_\_ Phone: \_\_\_\_\_

Have you ever been issued a warning/citation for humane violation? (Circle one)    Yes                      No

If yes, please explain:

\_\_\_\_\_

When would it be convenient to do a property/barn inspection?

What are the laws in your county/state regarding the disposal of a deceased horse?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Any additional comments?

\_\_\_\_\_

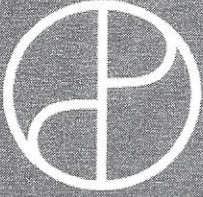
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**REFERENCES**

Please provide three references:

Name \_\_\_\_\_ E-mail (optional) \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Best time to call: \_\_\_\_\_  
 Relationship to Applicant: \_\_\_\_\_

Name \_\_\_\_\_ E-mail (optional) \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Best time to call: \_\_\_\_\_  
 Relationship to Applicant: \_\_\_\_\_

Name \_\_\_\_\_ E-mail (optional) \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Best time to call: \_\_\_\_\_  
 Relationship to Applicant: \_\_\_\_\_

I/We certify that all of the information contained herein is true and correct on this day \_\_\_\_\_

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_  
 Signature \_\_\_\_\_ Printed Name \_\_\_\_\_